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28 March 1980

MEMORANDUM FOR: Director of Central Intelligence

FROM : PB/NSC Coordinator

SUBJECT : Presidential Briefing Preparations

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1. You have already indicated your desire to go with a briefing on the [redacted] (A copy of the basic paper is in attached folder.) As I mentioned to you, [redacted] will have their first cut available on Monday evening. If you concur, I would propose dealing with this one on the following schedule:

25X1

- Monday: receive initial input
- Tuesday (1430-1530): meet with group
- Wednesday: receive next iteration
- Thursday (1000-1100): meet with group
- Friday: receive next (final?) iteration
- Monday: material must go to cartography to allow sufficient time for making both viewgraphs and paper copies

(FYI: [redacted] will be gone 7-17 April; [redacted] is back 7 April; [redacted] availability uncertain.)

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☒ Concur

☐ Non-Concur

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2. If you have concurred in the above, recommend we use Wednesday's 1030-1200 scheduled Pre-Brief time as a screening/discussion session of other topics (both for your own benefit and for selecting future Presidential topics). In that regard please note which of the following you would like to cover (brief paper in attached folder unless otherwise noted)

• [redacted]

• [redacted]

☒ Yes ☐ No

☒ Yes ☐ No

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25X1

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☒ Yes ☐ No

☐ Yes ☒ No

☒ Yes ☐ No

(All of these subjects could be covered in time available.)

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4. Also included in the folder is the old briefing. You wanted to be "forced" to decide what to do (here's an opportunity). ☐ Pursue ☐ Drop

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Attachments

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